

**MODEL APPLICATION**  
**(To be typed in College Letter Head)**

Ref.No. \_\_\_\_\_

Date: \_\_\_\_\_

To  
The General Manager/L&D,  
Learning and Development Centre,  
NLC India Ltd., Block-20,  
Neyveli-607 803.

Sir,

Sub: Requesting Permission for our Students to do their Project Work  
in your Organization – Reg.

-:oOo:-

The following Students of our College/Institution is studying VIII Semester (IV year) full time/Part Time in \_\_\_\_\_, ( Name of the Discipline) BE./B.Tech. in \_\_\_\_\_( Name of the College) Engineering / Technology and studying in our College from \_\_\_\_\_ to \_\_\_\_\_.

As a part of curriculum, he/she has opted to do Project Work in your Organization . **We assure that he /she will abide by the rules and regulations of NLC India Limited, Neyveli.**

Sl. No	Name of the Student	Course of Study with Branch of Engg/Tech	Year & Semester completed	College Name
1				
2				
3				
4				

Hence, it is requested to permit our above students to do their Project Work in NLC India Limited, Neyveli for a period from \_\_\_\_\_ to \_\_\_\_\_.

Thanking you,

Yours,

Place :

Date :

DEAN / PRINCIPAL / HOD / PLACEMENT OFFICER.