

MODEL APPLICATION
(To be typed in College Letter Head)

Ref.No. _____

Date: _____

To
The Dy. General Manager/L&D,
Learning and Development Centre,
NLC India Ltd., Block-20 . Neyveli-607 803.

Sir,
Sub: Requesting Permission for our Students to do their Project Work in your
Organization – Reg.

-:oOo:-

The following Students of our College/Institution is studying VIII Semester (IV year)
full time/Part Time in _____, (Name of the Course) BE./B.Tech. in
_____ (Name of the College) Engineering / Technology and studying in our College
from _____ to _____.

As a part of curriculum, he/she has opted to do Project Work in your Organization .

**We assure that he /she will abide by the rules and regulations of NLC India Limited,
Neyveli.**

Sl. No	Name of the Student	Course of Study With Branch of Engg/Tech	Year & Semester completed	College Name
1				

Hence, it is requested to permit our above students to do their Project Work in NLC India Limited, Neyveli for a period from _____ to _____.

Thanking you,

Yours,

Place :
Date :

DEAN / PRINCIPAL / HOD / PLACEMENT OFFICER.