



NLC India Limited

(formerly Neyveli Lignite Corporation Limited)
("Navratna" – A Government of India Enterprise)

HR DEPARTMENT : CORPORATE OFFICE



No. CORP/HR/ED/VAW 2017-Survey/2017

CIRCULAR

Sub: "Online Feedback Survey" by Employees and Stakeholders – Reg.

As part of **Vigilance Awareness Week 2017**, it has been decided to invite suggestions and feedback from employees and stakeholders (vendors, suppliers, service providers and consumers) through an "Online Survey". Such suggestions and feedback are valued by NLC India Limited for further improving its operational efficiency.

METHOD OF SUBMITTING ONLINE FEEDBACK:

(A) **EMPLOYEES :**

The feedback link will be available in the individual intranet Home Page after login i.e. nlcintranet.nlcindia.com – Login to the Individual user login – Click the Link employee feedback on NLCIL – fill in the questionnaire and submit.

(B) **STAKEHOLDERS :**

Feedback link will be sent to the NLCIL registered mail ID's. By clicking this link they can directly answer the questionnaire and submit.

(C) **CONSUMERS AND OTHERS :**

By sending a request mail to feedback@nlcindia.com they can send their willingness to participate. NLCIL will be sending the feedback link to their mail ID. By clicking this link, they can directly fill in the questionnaire and submit.

It is requested to make necessary arrangements for giving wide publicity to the above and also advise the employees and all other stakeholders to participate in the online survey.

EXECUTIVE DIRECTOR/HR.

To

All Unit Heads.

Copy to all HOHRs.

Copy to CGM/Vigilance.

Copy to TS to FDs & CVO.

Copy to TS to CMD.

Mr. Karthikeyan
Mr. Jagan chandran
6/10/17
Copy to Sandya
for ready file
Do

Sir,

Copy may be trust in the Home page
Jy
5/10/17

**Manager(Corporate Office)
NLC Ltd., Neyveli - 607 801.**