



**NLC India Limited**  
**(Formerly Neyveli Lignite Corporation Limited)**  
 ('Navratna' - Government of India Enterprise)  
**RECRUITMENT CELL / HR DEPARTMENT / CORPORATE OFFICE**

**Advt.No. 07 /2016**

NLC India Limited (Formerly Neyveli Lignite Corporation Limited), a premier 'NAVRATNA' Public Sector Enterprise with a present annual turnover of INR.6669 Crore (approx.) is spreading its wings in the frontiers of Mining and Power generation. The Corporate plan of the company has many ambitious expansion schemes for massive capacity augmentation in the years to come. The company is also looking for experienced & result oriented Medical Professionals in Hospital administration, Specialist Doctors and Ayurvedic Doctor for its 369 bed Hospital as indicated below:-

**A NAME OF THE POST, NUMBER OF POSTS, EDUCATIONAL QUALIFICATION & AREA OF WORK EXPERIENCE**

**(a) Hospital Administration**

POST & GRADE	NO.OF POSTS	MINIMUM QUALIFICATION REQUIREMENT	AREA OF WORK EXPERIENCE
General Superintendent (Medical) Grade – E8	01	Pass in MBBS (Should have registered with Medical Council of India / State Medical Council). Additional qualification of PG Degree / Diploma in Hospital Administration or equivalent from a recognized University / Institution will be an added advantage.	Minimum required years of post qualification experience with at least 2 years experience at senior managerial level. Experience of working as Hospital Administrator / working in Hospital Administration in a reputed multi-specialty hospital will be an added advantage. <b>Preferable requirement</b> Working experience as a Head (or) Deputy Head of any hospital in a Public Sector Undertaking or Private Hospital of medium / large size (at least not less than 50 beds). The applicant should furnish details of hospital(s) where he/she is working / worked as Head / Deputy Head, with nature of works carried out, in the letter head of the concerned hospital(s). Ex-Servicemen may also apply subject to fulfilling the notified eligibility norms.
Deputy General Superintendent (Medical) Grade – E7	01		

**(b) Specialist Doctors**

Post & Grade	Speciality	No. of Posts	Minimum Qualification requirement *	Area of Work Experience
Deputy Medical Officer (E-3 Grade)	Medicine	03	MBBS and MD / DNB in General Medicine	Experience in Govt. /Pvt. Hospitals (Experience in ICU / NICU / RCU / PICU / Emergency Medical Service Unit is preferable )
	General Surgery	03	MBBS and MS / DNB in General Surgery. Preferably with skill to perform Laparoscopy surgeries.	
Medical Officer (E-4 Grade)	Orthopedics	01	MBBS and Diploma in Orthopaedics	
Dy. Chief Medical Officer (E-5 Grade)	ENT	01	MBBS and Diploma in Oto Rhino Laryngology	
	Ophthalmology	01	MBBS and Diploma in Ophthalmology	
Addl. Chief Medical Officer (E-6 Grade)	Emergency Medicine	03	MBBS and MD (Emergency Medicine) or any other equivalent qualification, approved by the MCI.	

**All Degree / PG Degree / DNB / Diploma acquired in allopathic system of medicine should have been registered with Medical Council of India / State Medical Council.**

**(c) Ayurvedic Doctor**

POST & GRADE	NO.OF POSTS	MINIMUM QUALIFICATION REQUIREMENT
Deputy Medical Officer / Ayurveda (E-3 Grade)	01	BAMS and MD (Ayur.) in Kaya Chikitsa / Pachakarma and Swasthavrita.

**All Degree/PG Degree acquired in Ayurvedic system of medicine should have been registered with Central / State Council of Indian Medicine – Ayurveda.**

**B. PAY SCALES, CTC, UPPER AGE LIMIT, LENGTH OF POST QUALIFICATION EXPERIENCE.**

Sl. No.	Grade	Pay Scale	CTC per annum (In Rs. Approx.) *	Upper Age Limit, (As on 01/08/2016)	Required Post Qualification Experience in years (as on 01/08/2016)			
					For the position of Hospital Administration	For Specialist Doctors		For Ayurvedic Doctors
						MBBS with PG Diploma	MBBS with PG Degree	
1	E-3	Rs.24900-3%-50500	Rs.11.48 Lacs	32	Not applicable	Not required *	Not applicable	Not required
2	E-4	Rs.29100-3%-54500	Rs.13.76 Lacs	36	Not applicable	4	Not required **	Not applicable
3	E-5	Rs.32900-3%-58000	Rs.15.56 Lacs	44	Not applicable	8	4	Not applicable
4	E-6	Rs.36600-3%-62000	Rs.17.75 Lacs	47	Not applicable	12	8	Not applicable
5	E-7	Rs.43200-3%-66000	Rs.21.13 Lacs	52	18	Not applicable	Not applicable	Not applicable
6	E-8	Rs.51300-3%-73000	Rs.25.74 Lacs	54	21	Not applicable	Not applicable	Not applicable

\* Candidates (without experience) possessing MBBS and Post Graduate Diploma will be inducted in E-3 Grade with two increments

\*\* Candidates (without experience) possessing MBBS with Post Graduate Degree will be inducted in E-4 Grade directly.

### C. LEVEL OF INDUCTION FOR SPECIALIST DOCTORS

Depending upon qualification, area / length of experience [including 2 years experience in immediate lower scale for PSE /Govt. Employees] as well as Upper age limit and performance in the Interview, the selected candidates will be inducted in suitable grade from E-6 to E-6 Grade. Higher start may be considered in case of deserving candidates in the relevant scale of pay.

### D. PLACE OF POSTING:

Incumbent joining the above posts are required to work in any Unit / Area / Place situated in India / abroad under the control of NLC India Limited (Formerly Neyveli Lignite Corporation Limited) or in any Joint Venture / Associate / Subsidiary company of NLC India Limited (Formerly Neyveli Lignite Corporation Limited).

### E. RESERVATION & RELAXATIONS

1. Reservation and relaxations for SC/ST/OBC (non-creamy layer) / PWD (degree of disability 40% & above) & Ex-serviceman candidates will be as per Government of India guidelines.
2. No Application fee will be charged from SC/ST candidates, PWD, Ex-Servicemen and Internal Candidates.
3. The Upper age limit is relaxed by 5 years for SC/ST; 3 years for OBC (Non-Creamy Layer), 10 Years for Persons with Disabilities (15 years for SC/ST PWD's & 13 years for OBC PWD's) and for Ex-Servicemen as per Govt. of India rules. However, in all the cases of relaxation, maximum age limit is 58 years as on 01-08-2016.
4. The OBC Candidates who belongs to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General / UR. The OBC (Non-Creamy Layer) candidates are required to submit requisite certificate in the format prescribed by Government of India and from a Competent Authority issued in the current year. Further, OBC (Non-Creamy Layer) candidates will have to give a self-undertaking indicating that they belong to OBC (Non Creamy Layer) category also at the time of Interview.
5. Persons with Disabilities are required to furnish Medical Certificate in relation to their disability from Medical Board of an approved Government Hospital.
6. Category (SC/ST/OBC/PWD/Ex-servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the format prescribed by Government of India and issued by the Competent Authority.

### F. METHOD OF SELECTION:

Selection will be based on Personal Interview for all the posts notified. The exact date & Venue of the selection will be communicated to the shortlisted candidates through Call Letter / email / post / web site.

### G. GENERAL CONDITIONS:

1. Reservation of Post(s) as per Govt. of India Guidelines.
2. Only Indian Nationals should apply.
3. Candidates from PSE/Govt./Quasi Govt. should forward their Registration-Cum-Application Form (obtained ONLINE) through Proper Channel or should produce No Objection Certificate at the time of Interview.
4. Higher start may be considered in case of deserving candidates in the relevant Scale of Pay.
5. Depending on response and requirement, the management reserves the right to raise / relax the eligibility conditions. Also, the Minimum Qualification is relaxable in the case of Internal Candidates with sound, adequate background & experience.
6. Candidates are informed that mere submission of applications shall not give them any right to be called for Interview / Selection and NLC India Limited reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased / decreased purely depending upon organizational requirements.
7. Candidates called for attending the Selection/Personal Interview are eligible for reimbursement of Travelling expenses, (i.e.) To & Fro Air Fare in Economy Class (For E-7 & E-8 Grades) and 2 Tier A/C Sleeper Train Fare / Bus Fare (For others), for their travel from the communication address to the Selection / Interview venue by the shortest route, subject to production of proof for travel and NOC (in case candidates working in PSE / Govt. / Quasi Govt. Organizations).
8. The appointment of selected candidates will be subject to being found Medically Fit, as per the prescribed health standards of the Corporation and they will be required to undergo medical examination by the Industrial Medical Officer of the Corporation, prior to being appointed after due selection.
9. The candidates will be called for selection based on Self certified information along with copies of testimonials furnished by them. They should produce the original documents, in support of their meeting eligibility conditions, at the time of Interview failing which such candidates will not be permitted to appear for the interview and Travelling Allowance will not be reimbursed to them.
10. If the SC/ST/OBC/Disability certificate has been issued in a language other than English/ Hindi, the candidates should submit a self certified translated copy of the same either in English or Hindi.
11. No manual / paper applications will be entertained directly unless registered and applied ONLINE.
12. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process or after recruitment or on joining, if any information provided by the candidate is false or is not found to be in conformity with eligibility criteria mentioned in the advertisement, the Candidate's employment will be terminated.
13. Candidature of the registered candidate may also liable to be rejected if Registration-Cum-Application Form is not received or received without Application Fee (as applicable) / copy of necessary documents / proof to clearly establish his / her eligibility or Community Certificate or received after the last date for receipt of the same.
14. Persons already deserted their appointment from NLC India Limited (Formerly Neyveli Lignite Corporation Limited) will not be considered.
15. Persons already resigned their appointment from NLC India Limited (Formerly Neyveli Lignite Corporation Limited) may also apply, subject to fulfilling the notified eligibility criteria.
16. In case any Ambiguity / Dispute arising on account of interpretation in Hindi Version, the English version will prevail.

### H. HOW TO APPLY?

Eligible applicants should Register and Apply ONLINE only through NLC India Limited website [www.nlcindia.com](http://www.nlcindia.com). No other means / mode of application will be accepted.

1. Before registering / applying online, the candidates should possess valid e-mail ID, which should remain valid at least for one year.
2. Candidates can access the online application portal at [www.nlcindia.com](http://www.nlcindia.com). The Online application portal will be active **from 10:00 hours on 11/08/2016 to 17:00 hours on 31/08/2016**.
3. Candidates are required to pay a non-refundable amount of Rs. 300/- as Application Fee through ONLINE, using State Bank Collect facility available at [www.onlinesbi.com](http://www.onlinesbi.com). Detailed process regarding payment of Application Fee is available in our website
4. Candidates applying for more than one post should submit separate applications online, pay application fee separately for each post and send Registration-Cum-Application Form, along with copies of requisite documents / certificates, for each post in separate covers.

5. After submitting the application through ONLINE, a Registration-Cum-Application Form will be generated. Candidates are required to take two copies of print out of the same and
  - a) Retain one copy with them for reference
  - b) Send the other copy of the Registration-Cum-Application Form along with the enclosures, in a cover with superscription of "APPLICATION FOR RECRUITMENT TO THE POST OF ..... (.....GRADE) IN NLC India Limited", by Post / Courier, **so as to reach the following address on or before 07/09/2016 (before 17:00 Hours): -**

THE GENERAL MANAGER (HR),  
RECRUITMENT CELL, HUMAN RESOURCE DEPARTMENT,  
CORPORATE OFFICE, NLC INDIA LIMITED  
(FORMERLY NEYVELI LIGNITE CORPORATION LIMITED)  
BLOCK-1, NEYVELI – 607801, TAMILNADU
6. The Candidature of the applicants who fail to submit the hard copy of the Registration-cum-Application Form (or) whose Registration-cum-Application Form are received in the Recruitment Cell belatedly after the stipulated time limit will not be considered and the application fee paid by them, if any, will not be refunded.
7. **Candidates can contact the Helpline No. 04142 255135 between 10:00 Hours and 17:00 Hours on all working days. Candidates are hereby advised not to contact telephone numbers of any other officials / divisions and avoid disturbing others.**

**I. ATTACHMENTS.**

**Photostat copies of the following Documents / Certificates in prescribed / valid formats are to be enclosed with the Registration-cum-Application Form: -**

1. Proof for Date of Birth (Birth Certificate or SSLC / Matriculation Mark Sheet)
2. Proof for Professional Qualification (Provisional / Degree / PG Degree / PG Diploma Certificates in support of Qualification)
3. Registration Certificate with Medical Council of India or State Medical Council for specialist doctors and Registration certificate with Central / State Council of Indian Medicine for Ayurveda doctor.
4. Experience Certificates, from the present / previous employer(s) in proof of having notified experience requirement. Proof for having minimum two years experience in the immediate lower scale, in case working in PSE / Govt.
5. Community Certificate (in case of candidates belonging to SC/ST/OBC categories)
6. Disability Certificate for PWDs / Discharge Certificate for Ex-Servicemen, if applicable.
7. Offer of appointment and Latest Pay Slip in proof of present employment.
8. Self-certified translated copy of the SC/ST/OBC/Disability certificate either in English or Hindi.

However, the above list is not exhaustive and the candidates may require producing other relevant documents on case to case basis to clearly establish their eligibility. Non production of sufficient documents to establish their eligibility would lead to rejection of candidature.

**Note:**

1. **Please do not send any original certificates along with the Registration-Cum-Application Form. Original Certificates are to be produced at the time of Interview only.**
2. All correspondence with candidates shall be done through the registered e-mail only. All information regarding Selection Schedule, Interview Call Letters, etc. shall be provided through e-mail, apart from uploading the same on NLC India Limited website. Responsibility of receiving, downloading and printing of call letters / any other information shall be of the candidate. NLC India Limited will not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate or delivery of e-mail to spam / bulk mail folder or for delay / non receipt of information if the candidate fails to access his/her mail / website in time.

**IMPORTANT DATES:**

- |  |                                     |
|--|-------------------------------------|
| <b>1. ONLINE Registration Starting Time &amp; Date</b>               | <b>: 10:00 hours on 11/08/2016</b>  |
| <b>2. ONLINE Registration Closing Time &amp; Date</b>                | <b>: 17:00 hours on 31/08/2016</b>  |
| <b>3. Last Date for Receipt of Registration-Cum-Application Form</b> | <b>: 17:00 hours on 07/09/2016.</b> |