



# NLC India Limited

(formerly Neyveli Lignite Corporation Limited)  
("Nav Ratna" - A Government of India Enterprise)

**OFFICE OF THE GENERAL MANAGER**

**LEARNING & DEVELOPMENT CENTRE, BLOCK-20, NEYVELI**  
CORPORATE OFFICE, BLOCK-01, NEYVELI-607801, CUDDALORE DT, TAMILNADU.

{ Regd. Office: NO.8,First floor, Mayar Sathyamoorthy salai, FSD, Egmore Complex of Food Corporation of India, Chetpet, Chennai-600031, Tamil Nadu,India. }

(CIN : L93090TN1956GOI003507)

TELEFAX: 04142 - 228452

E-mail:gm.edc@nlcindia.com

Website: www.nlcindia.com



**Lr.No.GM/L&D/Trade/Opt/Selection/03/2019**

**Date: 22.06.2019**

**Ref:** 1. Our Press Notification (Advt.No.L&DC.02/2018)

2. Your application received for Apprenticeship Training at NLCIL.

We are pleased to inform that, the candidates enclosed are provisionally selected for engagement as Apprentice in NLC India Limited under the Apprentices Act, 1961 on the terms and conditions given in the annexure and subject to acceptance of contract for Apprenticeship Training by the Regional Directorate of Apprenticeship Training, Chennai.

### **INSTRUCTION TO CANDIDATES**

**In order to complete the joining formalities and registration of Apprenticeship training with RDAT, they should report on the date mentioned in the annexure by 10.00 a.m. at Learning and Development Centre with**

**i. The following certificates in original and 3 sets of self attested Photostat copies of all the certificates**

- Provisional / NTC Certificate/Mark sheet (for ITI Trades)
- Degree with all semester / Consolidated mark sheet (for Optional Trades)
- SSLC Mark sheet /HSc., Mark sheet Transfer Certificate
- Community Certificate
- Physically Disabled Certificate / Ex-Service Man Certificate if claimed.
- Aadhar Card

**ii. 9 nos passport size colour photographs and 2 nos stamp size colour photographs**

**iii. Document for Address Proof**

**iv. Medical Certificate and Declaration form in the format as annexed**

This offer is subject to verification of the Original Certificates as above and the same being found satisfactory as per the requirement for Apprenticeship Training under the Apprentices Act 1961 and their Medical Fitness.

**Candidates should necessarily report on the Date and Time at the Venue indicated below failing which the selection for the engagement of Apprenticeship will be liable for rejection.**

**Venue: Learning & Development Centre.**

**Date of Joining: 01.07.2019 by 10.00 AM**

**-/sd/-**

**DY. GENERAL MANAGER / L&D**

**Encl:**

1. List of selected candidates
2. Terms and Conditions of Training
3. Procedure for registration in apprenticeship portal
4. Declaration Form
5. Medical Fitness Form

**ELECTRICIAN****DURATION:ONE YEAR****STIPEND: 9,748/-PM****JOINING DATE: 01.07.2019 @ 10.00AM****VENUE: LEARNING&DEVELOPMENT CENTRE, BLOCK-20, NEYVELI-607803.**

SLNO	REGNO	NAME	FATHER NAME
1	20180267902	IYAPPAN P	PERUMAL R
2	20180268004	P.SIVAKUMAR	P.PRAKASH
3	20180268306	LAKSHMANAN S	SUBRAMANIYAN K
4	20180268396	KABILAN S	SAMPATH
5	20180268616	AJITH N	NARAYANAMOOTHI V
6	20180269243	VEMBU P	PAZHANIMUTHU
7	20180269471	BUVANESH.K	KALIDAS
8	20180271529	MUTHUKUMAR R M	MURUGAN R
9	20180271588	SELVARAJ D	DURAISAMY T
10	20180271723	VELVIZHI S	SOWRIRAJAN
11	20180272682	VIGNESH.K	KASPAR RAJ.S
12	20180272869	MADESAN	JAGANATHAN
13	20180273347	M.PONMUDI	V.MANIVASAGAM
14	20180273526	KRISHNAMOORTHY K	KALIYAPERUMAL K
15	20180273664	R.CHOKKALINGAM	RANGASAMY
16	20180273785	samundi R	Raji
17	20180275606	KALAVATHI. C	CHINNATHAMBI
18	20180275704	CHITHRA P	PALANIMUTHU
19	20180275969	MURUGESH M	MOORTHI

# TERMS&CONDITIONS

## 1. PERIOD OF APPRENTICESHIP TRAINING:

The Period of Apprenticeship training is as per the act and given in reference.

## 2. WORKING HOURS AND NUMBER OF WORKING DAYS:

- a. Apprentices have to attend the training for 6 days in a week at specified working hours
- b. Apprentices have to undergo training in General Shifts and if necessary in I & II Shifts as per the requirement of their place of training.

## 3. LEAVE ENTITLEMENT:

Apprentices are entitled to the following types and number of days of leave with full stipend:

- a. Casual leave – 12 days per annum
- b. Medical leave - 15 days per annum

In addition to the above, they are eligible for National and other Festivals holidays as applicable to employees of NLCIL.

## 4. PAYMENT OF STIPEND:

- a. The rate of stipend payable to the Apprentices during the training period is as per the act and given in reference.
- b. Stipend will be paid on or before 10th of every succeeding month through Bank only.

## 5. CONDITIONS OF ELIGIBILITY:

Candidates are not eligible for being engaged as an Apprentice if,

- a. They have already undergone the one year/two years apprenticeship training. Or
- b. They are presently undergoing the apprenticeship in any Factory / Industry/ Establishment under the apprentices Act 1961. Or
- c. In case of termination of their Contract of Apprenticeship with any other previous employer for whatsoever reasons it may be.

**They are therefore required to submit a declaration in the prescribed proforma at the time of reporting for training (enclosed in the annexure).**

Note: They will not be permitted to leave this organization after joining the training for any other apprenticeship training under the act 1961, except on gainful employment.

## 6. MEDICAL FITNESS:

**The candidates are instructed to produce the Medical Fitness Certificate from Registered Medical practitioner in the prescribed format enclosed in the annexure.**

## 7. CONDUCT AND DISCIPLINE:

- a. Apprentices have to acquire the knowledge and learn skills consciously and diligently and endeavour to qualify them self as skilled apprentices during the training period.
- b. They will be governed by the Apprentice Act, 1961 and Rules made there under and other Rules and Regulations applicable to Apprentices from time to time.
- c. They will be discharged from Training, without any notice if any information is found false at any stage of training.
- d. During the period of training, their performance and progress will be periodically monitored and reviewed. Unsatisfactory performance, neglect of duty, disobedience, indiscipline etc., will lead to termination of their apprenticeship training forthwith.
- e. During the tenure of their training, they have to maintain total confidentiality of all Company related information to which they may have access directly or indirectly.

## 8. HOSTEL ACCOMMODATION:

During the training period, hostel accommodation will be provided subject to availability and on payment of prescribed charges.

## 9. ON-THE-JOB TRAINING:

- a. Apprentices will be trained in Mines, Thermal Power Stations, various Service Units and Maintenance Divisions of NLCIL, Neyveli.
- b. During the training period, they should wear Uniform, safety protective foot wear for which they have to make their own arrangements.

10. NLCIL, does not explicitly and implicitly Guarantee for any Employment in regular / temporary establishment after completion of the Apprenticeship Training

11. Candidates will not be paid any travelling allowance for reporting for training.

12. This offer is subject to verification of the Original Certificates as above and the same being found satisfactory as per the requirement for Apprenticeship Training under the Apprentices Act 1961 and their Medical Fitness.

13. In case of any dispute with respect to the selection of apprentice and offer of engagement as apprentice in NLCIL, the rules and regulations governed under Apprentice Act 1961 will be final and binding.

# RDAT/Apprenticeship இணையதளத்தில் பதிவு செய்யும் முறை

I. Apprenticeship இணையதளத்தில் பதிவுசெய்ய [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) இணையதளத்திற்குள் Enter செய்து பின்னர் Apprenticeship tab ன் கீழ் Candidate Registration என்ற menu வை Select செய்யவும்.

**Apprenticeship** பதிவு செய்யும் முன் கீழ் கண்டவைகளை தயாராக வைத்துக் கொள்ளவும்.

- விண்ணப்பதாரரின் Email ID. (அனைத்து தகவல்களும் இதன் மூலமே அனுப்பப்படும்)
- விண்ணப்பதாரரின் Cellphone No. (இது Email ID யுடன் இணைக்கப்பட்டிருந்தல் வேண்டும்)
- ஸ்கேன் செய்யப்பட்ட கல்விச்சான்றிதழ் PDF ல் 200 KB க்கு குறைவான அளவில்
- ITI தேர்வானவர்களாக இருந்தால் 10மவகுப்பு மதிப்பெண் சான்றிதழ் அல்லது பள்ளி மாற்றுச்சான்றிதழ்(TC front and back side)
- ஸ்கேன் செய்யப்பட்ட PNTC or NTC சான்றிதழ் PDF ல் 200 KB க்கு குறைவான அளவில்
- ஸ்கேன் செய்யப்பட்ட பள்ளி மாற்றுச்சான்றிதழ் PDF ல் 200 KB க்கு குறைவான அளவில் (பிறந்த தேதி ஆதாரத்திற்காக)
- ஸ்கேன் செய்யப்பட்ட Passport size புகைப்படம் JPEG Format ல் 200 KB க்கு குறைவான அளவில்.

மற்ற தேவையான விபரங்கள்

1. தந்தை பெயர்
2. தாயார் பெயர்
3. முழுமுகவரி (With PIN code)
4. ஆதார் எண்

1. சான்றிதழில் உள்ளவாறு விண்ணப்பத்தை பூர்த்தி செய்யவும்.

- ITI தேர்வானவர்களாக இருந்தால் Candidate Type: ITI passed ஐ தேர்வு செய்க
- ஸ்கேன் ஸ்கேன் செய்யப்பட்ட Passport size புகைப்படம் மற்றும் சாற்றிதழ்களை Upload செய்க

2. இறுதியாக Submit செய்து Apprenticeship Registration No ஐ பெற்றுக்கொள்ளவும்

## II. NLCIL க்கு பதிவுசெய்யும் முறை

1. [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) இணையதளத்தில் Establishment ன் கீழ் Establishment Search ஐ Select செய்யவும்.
2. நிறுவனத்தை தேர்வு செய்க
  - a. Region: RDAT Chennai ஐ தேர்வு செய்க
  - b. State: Tamilnadu ஐ தேர்வு செய்க
  - c. District: Cuddalore ஐ தேர்வு செய்க
  - d. Select பட்டனை கிளிக் செய்க
3. NLC நிறுவனத்தை தேர்வு செய்க
4. விண்ணப்பிக்கும் Trade ஐ தேர்வு செய்து Submit செய்க
5. Dialog box ஐ பூர்த்தி செய்து இறுதியாக Submit செய்க

**ENGAGEMENT FOR APPRENTICESHIP TRAINING IN NLC INDIA LTD.,  
DECLARATION/ UNDERTAKING**

I, ..... S/D/O, .....

Residing at .....

..... pin code ..... and selected & Issued with offer of as Graduate / Technician /

Technician (Vocational) / Ex-ITI / Fresher Apprenticeship Training in the Discipline/Trade of .....

.....in NLC India Limited, do hereby solemnly

- (a) Declare that I had not already undergone (or) undergoing Apprenticeship Training partially / fully, elsewhere, in any Discipline; and
- (b) Undertake that I shall not engage myself in any other gainful Employment (or) any other training in NLC or elsewhere during the Period of my Apprenticeship Training in NLC.

Place:

Date:

SIGNATURE OF THE CANDIDATE

NAME :

ROLL NO :

ADDRESS :

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PHYSICAL FITNESS FORM

STANDARDS OF PHYSICAL FITNESS FOR TRAINING

1. A candidate should be free from evidence of any contagious of infectious disease. He should not be suffering from any disease, which is likely to be aggravated by service or is likely to render him unfit for service or to endanger the health of the public. He should also be free from evidence of tuberculosis of any form active or healed.
2. Height, weight and chest: Candidate should satisfy the following minimum standards namely. Height 150 Centimeters: Weight 45 Kilograms: Chest-expansion should not be less than 5.00 centimeters irrespective of size of chest. Provided that where a candidate does not satisfy the said minimum standards but is certified in writing by a medical officer not below the rank of an Asst. Surgeon (Gazetted) to be physically fit for being engaged as an Apprentice in that trade.
3. EYES: There should be no evidence of any morbid condition of either eye or of the lids of either eye which may be liable to risk of aggravation or recurrence.

STANDARD OF VISION

(A) VISUAL ACUITY: The minimum standard of visual acuity shall be 6/18 in each eye or 6/12 in one and 6/24 in the other eye without glasses of 6/9 with glasses in both eye. Candidates with vision in one eye only shall be rejected.

(B) Colour vision not required.

4. EARS: Hearing must be good in both ears and there should be no sign of suppurative disease. No hearing aid shall be permitted.

5. SKIN: There should be no evidence of acute or chronic skin disease or chronic ulceration.

6. SPEECH: Speech should preferably be without impediment.

7. ALIMENTARY SYSTEM:

1. Candidate should have sufficient number of natural teeth (in Health State) for mastication.

2. Spleen should not be palpably enlarged and there should be no evidence of tenderness in the splenic area.

3. Liver should not be palpable or tender.

4. There should be no oral sepsis.

5. There should be no sugar in urine.

6. Candidates should not be suffering from hemorrhoids, fissures in fistulae anal hernia or bubonocele or ischio-rectal abscess or hydrocele.

**8. CARDIO VASCULAR SYSTEM:**

- (i) Blood pressure should not exceed 85 diastolic and 140 systolic.
- (ii) Candidate with low blood pressure (i.e. systolic below 100) should be rejected.
- (iii) There should be no sign of any Cardio vascular disease.

**9. RESPIRATORY SYSTEM:**

Candidates should be free from all diseases of respiratory system. There should be no deformity of chest, which may cause impediment to breathing.

**10. GENITO-URINARY SYSTEM:**

There should be no evidence of genito-urinary disease or any abnormality.

**11. SKELETAL SYSTEM & NERVOUS SYSTEM:**

- (i) The function of all limbs should be within normal limits.
- (ii) There should be no evidence of serious deformity of spinal column.
- (iii) There should be no evidence of any disease of nervous system or of any mental disease.

**12. GLANDULAR SYSTEM:**

There should be no evidence of tuberculosis or other disease of the glandular System including the endocrine glands.

**CERTIFICATE OF PHYSICAL FITNESS**

Signature of the Candidate .....

I do hereby certify that I have examined Mr./ Ms .....

Candidate who has signed above in my presence for engagement as Graduate / Technician / Technician (Vocational) / Ex-ITI / Fresher Apprenticeship Trainee in the NLC India Limited, Neyveli and cannot discover that he has any disease communicable or otherwise constitutional affection or bodily infirmity except .....

I consider Mr./ Ms ..... Is medically FIT /UNFIT\* for engagement as Graduate / Technician / Technician (Vocational) / Ex-ITI / Fresher Apprenticeship Trainee in the NLC India Ltd, Neyveli in accordance with the standards of physical fitness for training.

His/ Her Blood Group is .....

Marks of identification: 1. ....

2. ....

Signature of medical officer

Registration No.  
Name of the Govt.hospital

\* Please strike out which is not applicable