

INSTRUCTIONS TO CANDIDATES

1. You should use BALL POINT PEN (BLUE) for answering in Written Test. You will not be permitted to carry any electronic devices including Mobile Phone, Calculator or any other communication / information devices inside the examination hall.
2. Candidates called for Written Test are eligible for reimbursement of Travelling Expenses (To and Fro A/c II Tier Train / Bus fare) for their travel from the Address mentioned in the Registration cum Application form to the selection venue by the shortest route, subject to production of proof and Photostat copy of this Call Letter- Cum-Admit Card.
3. Selection will be based on your performance in Written Examination and Personal Interview. Only required number of successful candidates in Written Examination will be shortlisted for attending Personal Interview on merit, based on the marks scored in the Written Examination.
4. The list of candidates to be shortlisted for attending Personal Interview will be published in company's website (www.nlcindia.com) preferably on the same day of Examination. The Personal interview for the shortlisted candidates is scheduled as under and hence the candidate may come prepared to stay for a day or two on their own arrangements: -

Date	:	17-06-2019
Time	:	09:00 Hours
Venue	:	SATHIYABHAMA INSTITUTE OF SCIENCE AND TECHNOLOGY (Deemed to be University), RAJIV GANDHI ROAD, CHENNAI -600119, TAMIL NADU.

5. It is reiterated that the shortlisted candidates alone will be allowed to appear for personal interview, subject to meeting all the eligibility norms notified for the post of Manager(Legal) in our Advertisement No.05/2018, which is reproduced below: -

Educational Qualification

- a) Should possess a Bachelor of Law Degree (3 years or 5 years) from a recognized university;
- b) Practicing Advocates should have enrolled as an Advocate with any State Bar Council in India.

Desirable

- a) Post Graduate Degree in Law with specialization in Commercial Laws / Contractual matters and Labour Laws; and
- b) Adequate knowledge on computer will have an added advantage.

Length & Area of Work Experience

- a) Minimum Post qualification experience of 05 years as practicing advocate from the date of enrolment with successful track record of handling matters relating to Labour & Service, Commercial Contracts, Taxation, Revenue matters, Land Acquisition, Arbitration and other civil laws. Adequate experience in drafting of Deeds, Conveyance pleadings, Legal scrutiny of title deeds and other security documents is essential;
- (or)

- b) Minimum 05 years of Post qualification experience as Legal executive in Legal Departments of any reputed industrial organization, Government / public sector undertakings including scheduled banks;
(or)
- c) Minimum 05 years of Post qualification experience in the listed companies as Legal executive, subject to meeting the comparable compensation / profile, as prescribed;
(or)
- d) Candidates having combined experience for the stipulated period of 05 years both as a practicing Advocate and Legal Executive in a reputed Industrial organization / Govt. / PSE / Scheduled Banks / listed companies will also be considered, subject to satisfying the other eligible criteria.

Desirable

Candidates having HR background / experience will have an added advantage.

The required length of minimum 05 years post qualification experience includes minimum 02 years' experience in the immediate lower Pay scale for PSE / Government employees.

Age Limit

Upper age limit is 36 years for UR and 39 years for OBC as on 01/09/2018, which is relaxable by 10 years for Persons with Disabilities and for Ex-servicemen as per Govt. rules. In all case of relaxation, maximum age limit is 58 years as on 01/09/2018. No relaxation in upper age limit for SC/ST. candidates, since this recruitment is for filling up of unreserved (UR) & OBC vacancies.

6. You should bring the following documents in original along with a set of Photostat copy of these documents and produce the same for verification at the time of Personal interview, if shortlisted to attend the interview: -
 1. Proof for Date of Birth (Birth Certificate (or) SSLC / Matriculation / HSC Mark Sheet).
 2. Copy of AADHAR Card
 3. Proof for possessing notified Qualifications (Provisional or Degree / Post Graduate Degree Certificate(s) and Consolidated or Semester wise Mark Sheets).
 4. Registration Certificate with any State Bar Council of India.
 5. Experience Certificates from the present / previous employer(s), in proof of possessing notified length and area of experience.
 6. Candidates working in PSE / Government should produce proof for having minimum two years' experience in the immediate lower scale of pay.
 7. Community Certificate issued by the competent Authority, (SC / ST / OBC-NCL Category).
 8. Disability Certificate (in case of Person with Disability) and Discharge Certificate (in case of Ex-servicemen).
 9. No Objection Certificate (NOC), in case working in PSE / Govt, / Quasi Govt. Organization.
 10. Copy of latest Pay Slip or Pay Certificate.
 11. Self-certified translated copy of SC/ST/OBC/Disability certificate in English or Hindi, if the certificate is in any other language.

SYLLABUS FOR SPECIALISED SUBJECT – LAW-2019

1. Constitutional Law

- 1.1 Features of the Constitution of India
- 1.2 Part III of the Constitution:
- 1.3 Part IV of the Constitution
- 1.4 Part IVA of the Constitution
- 1.5 Jurisdiction of Supreme Court, High Court and Judicial Review
- 1.6 Conduct of Government Business (Art.77 & 78, 166 & 167)
- 1.7 Government Contracts

2. Administrative Law

- 2.1 Principles of Natural Justice
- 2.2 Rule of Law
- 2.3 Quasi-Judicial quasi - administrative, and administrative bodies: powers, functions and discretion - Tribunalisation
- 2.4 Delegated Legislation / agency and autonomous functions
- 2.5 Public sector undertakings

3. Law of Contract

- 3.1 Contract – General Principles
- 3.2 Breach of contract & remedies
- 3.3 Agreements in restraint of trade
- 3.4 Interpretation of contract

4. Law of Partnership

- 4.1 Features of the Partnership Act, 1932
- 4.2 Partnership and Trade Associations
- 4.3 public private partnership
- 4.4 Concept of Limited Liability Partnership
- 4.5 Joint Ventures

5. Corporate Law

- 5.1 Concept and legal regime of Public, Private, Government Companies and PSUs
- 5.2 Regulatory regime – issue of Securities
- 5.3 Mergers, Demergers and Acquisitions
- 5.4 Regulatory domain of SEBI, and Registrar of Companies
- 5.5 Corporate social responsibility

6. Procedural Law

- 6.1 Procedure relating to summoning, examination etc. of witnesses and others, jurisdiction of courts under the Code of Civil Procedure, 1908
- 6.2 Temporary Injunction and interim relief
- 6.3 Presumptions

7. Multidisciplinary and Contemporary Legal Issues

- 7.1 Intellectual Property regime – general principles
- 7.2 Consumer Protection
- 7.3 Environmental Protection
- 7.4 General defenses under Criminal Law
- 7.5 Right to information Act
- 7.6 Information Technology Act
- 7.7 Basic principles of statutory interpretation
- 7.8 Alternate Dispute Resolution.