

**RECRUITMENT TO THE POST OF GENERAL MANAGER (MINING) -
ADVT.NO.04/2019**

INSTRUCTIONS TO THE CANDIDATES CALLED FOR PERSONAL INTERVIEW

1. Candidates called for selection should meet the eligibility norms notified vide Advt.No.04/2019, which are reiterated below: -

1.1 Upper age limit as on 01/10/2019: -

UR	OBC	SC	ST
-	57	58	58
<i>The Upper age limit is relaxable by 10 Years for Persons with Benchmark Disabilities (13 years for PwBD-OBC&15 years for PwBD-SC/ST) and for Ex-Servicemen as per Government of India guidelines / directives. However, in all the cases of relaxation, maximum age limit is 58 years as on 01/10/2019.</i>			
<i>Upper age limit indicated above is not applicable to Internal candidates (candidates working in NLCIL), but they should not have completed the age of 58 years as on 01/10/2019.</i>			

1.2 Qualification: -

Post	Educational Qualification
GENERAL MANAGER (MINING)	Degree in Mining Engineering (B.E / B.Tech. / AMIE / B.Sc. – 04 Yrs.) from a recognized institute; and Possession of First Class Mine Manager Certificate of Competency under Coal Mine Regulations-1957.

1.3 Experience:

Post	Length of post qualification Experience	Area of Experience
GENERAL MANAGER (MINING)	22 Years *	22 Years of Post qualification experience of working in Mechanized / Semi-Mechanised Open Cast Coal / Lignite/other Mines. Persons with experience in Mine safety / Blasting Operations / Mine planning for exploitation of coal Blocks shall be preferred.
<i>(*)Two years’ experience should be in the immediate lower pay scale in respect of candidates working in Central Public Sector Enterprises / State Public Sector Enterprises / Central Government / State Governments.</i>		

2. Candidates should produce the following certificates / documents in **ORIGINAL** and one set of Photostat copy of the same for verification at the time of Personal interview: -

- 2.1 Proof for Date of Birth (Birth Certificate or SSLC / Matriculation Mark Sheet);
- 2.2 Proof of possessing notified Educational Qualification
- 2.3 Experience Certificate / documents in proof of having required years of experience in the notified area.

Note: Candidates should produce proof for

- (1) Period of experience (with start date & end date) in each company;*
- (2) Nature / Area of experience.*

- 2.4 Latest Pay Slip (if presently working in any organization)
- 2.5 Candidates working in Central / State PSE or Central / State Government should produce proof for having minimum 2years' experience (1 Year for Internal candidates) in the immediate lower Scale of Pay.
- 2.6 Candidates should **produce No Objection Certificate (NOC)**, if working in Govt. / PSU / Quasi Govt. companies;
- 2.7 Community Certificate in the prescribed format issued by the Competent Authority (in case belonging to SC / ST / OBC-NCL categories). Candidates belonging to OBC (Non-Creamy Layer) category should produce OBC (Non-Creamy Layer) certificate in the prescribed format applicable for purpose of reservation in appointment to posts under Government of India as contained in DOPT Memo No.36036/2/2013- Estt.(Res.) dated 30-05-2014, from a competent authority issued in the current year (i.e. **on or after 01.04.2019**).

Further, OBC (Non-Creamy Layer) candidates should submit a self-undertaking to the effect that they continue to be in non-creamy layer status, at the time of attending selection (Personal Interview).

- 2.8 Persons with Benchmark Disabilities are required to furnish Disability Certificate, issued by the competent authority / Medical Board of Government Hospital, in proof of their disability, clearly indicating the type & percentage of disability;
- 2.9 Discharge Certificate (Applicable for Ex-serviceman);
- 2.10 Copy of Aadhar card
- 2.11 If the SC/OBC/Disability certificate is / are in a language other than English/ Hindi, the candidates should submit a self-certified translated version of the same either in English or Hindi.

3. Candidates belonging to OBC/SC/ST categories should meet the eligibility norms notified for UR category for consideration against unreserved (UR) vacancies. In other words, OBC /SC/ST candidates applied against unreserved posts shall be

considered under general standard of merit and no relaxations (except payment of application fee) shall be available for the candidates.

4. Candidates attending Personal Interview are eligible for reimbursement of travelling expenses (To and Fro Economy class by Air (or) A/C I Class in any train / Bus fare) for their travel from the communication address mentioned in their application form to the venue by the shortest route, subject to production of proof for Travel (Ticket / Train Ticket No.) and 'No Objection' Certificate (in case working in PSE/Govt./Quasi Govt. organization). **Payment of TA will be made through NEFT (e-payment only). Candidates are advised to furnish their bank details in the format (to be downloaded from NCLIL website) for claiming TA payment, after attending interview.**
5. Candidates have been called for Personal Interview based on the information furnished by them while applying through NLCIL online application portal. Candidates must meet all the eligibility norms notified in our recruitment notification. In case any of the candidate(s) is/are found not meeting any of the notified eligibility norms during the pre-selection verification, **they will not be permitted to attend Personal Interview. Also the travelling allowance will not be paid to them, if found ineligible to attend Personal Interview during the pre-selection verification.**
6. Attending interview does not confer the candidates any right to claim appointment to the post applied by them in NLC India Limited.
7. Canvassing in any form for selection will be a disqualification.

FORMAT OF OTHER BACKWARD CLASS (NCL) CERTIFICATE

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES (NCL) APPLYING FOR
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.

This is to certify that Shri/Smt./Kum* _____ Son/Daughter* of
Shri/Smt.* _____ of _____ Village/Town* _____
District/Division* _____ in the State/Union Territory _____ belongs to
the _____ community that is recognized as a backward class under Government of
India**, Ministry of Social Justice and Empowerment's Resolution No. _____ dated
*** _____

Shri/Smt./Kum. _____ and/or _____ his/her family ordinarily
reside(s) in the District/Division of the _____ State/Union Territory. This is also to certify
that he/she does NOT belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule
to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93 Estt. (SCT) dated
08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004, further modified vide OM
No. 36033/3/2004 Estt. (Res.) dated 14/10/2008, again further modified vide OM No.36036/2/2013 Estt (Res)
dt. 30/05/2014.

Dated:

Seal

District Magistrate /
Deputy Commissioner /
Any other Competent Authority

* Please delete the word(s) which are not applicable.

** As listed in the Annexure (for FORM OBC NCL)

*** The authority issuing the certificate needs to mention the details of Resolution of Government of India, in which the
caste of the candidate is mentioned as OBC.

NOTE:

- a) The term 'Ordinarily resides' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
 - (i) District Magistrate/ Additional Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ Ist Class Stipendiary Magistrate/ Sub Divisional magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner (not below the rank of Ist Class Stipendiary Magistrate).
 - (ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar' and
 - (iv) Sub Divisional Officer of the area where the candidate and/or his family resides

FORMAT FOR FURNISHING BANK DETAILS FOR CLAIMING TRAVELLING EXPENSES

To Claim TA Reimbursement the following details are to be provided after attending Personal Interview																
S.No	Particulars															
1	NAME OF THE CANDIDATE (IN CAPITAL LETTERS)															
2	NLCIL ROLL NO															
3	POST APPLIED FOR															
4	BANK A/C NO.															
5	BANK NAME & BRANCH (IN CAPITAL LETTERS)															
6	A/C TYPE	SB A/c.					CA A/c.					CC A/c.				
7	IFSC CODE															
8	ADDRESS (IN CAPITAL LETTERS)															
												PIN				
9	MOBILE NO	+	9	1												
10	E-Mail															

DATE

SIGNATURE OF THE CANDIDATE