

GUIDELINES FOR INPLANT TRAINING(IPT) STUDENTS

- A. WARDS:** The following students are coming under ward category:
 Son or Daughter of NLCIL Employee/INDCOSERVE/Contract Labourers/
 Project Affected Persons/ HOWSICOS, CISF working in Neyveli, Staff of KV
 School-Neyveli, Jawahar School-Neyveli, Jawahar College-Neyveli and NLC Schools.
- B. NON-WARDS:** All other students (who are not covered in ward category) will be coming under Non-ward category.

Fees: For Ward students : No Fees
 For Non-wards : Rs.500/- perweek /student
i) Fees should be remitted only after selection ii) Fees once remitted will not be refunded under any circumstances

COURSE ELIGIBILITY :

- a. Full Time UG in Engg/Tech on completion of VI Semester (3rd Year completion at the time of joining IPT)
- b. Full time Diploma in Engineering on completion of IV Semester (2nd Year completion at the time of joining IPT)

DURATION OF TRAINING :

- a. Six working days including joining and relieving days (except Sundays / Holidays)

INPLANT TRAINING MODULE :

- a. **Two days class room orientation training about Mines** in Group Vestibule Training Centre(GVTC), Block-20.
- b. **Two days class room Orientation training about Thermal** in Power Station Centre (PSTC), Block-13
- c. **One day Mines visit and one day Thermal plant visit**

HOW TO APPLY :

The Eligible & Ward & Non-Ward students should submit Requisition letter from the college Letter Head (**Model Requisition letter as given below in the Form-"I"**), duly signed by college with seal, requesting for IPT for their students. **Inplant Training students** should submit the **Xerox copies of the following documents** addressed to "**the Dy. General Manager/L&D, Learning & Development Centre, Block-20, Neyveli 607 803**" along with the above requisition letter, after publication of advertisement for Inplant Training in the **NLC website www.nlcindia.com**.

Sl. No.	wards	Non-wards
1	<p>A. NLCIL Employee Medical Identity Book—(First and third page) or ESI CARD</p> <p>B. Student (Ward) Medical Identity Book (first page) or ESI CARD,</p> <p>C. ID Card of NLCIL Employee INDCOSERVE /Contract Labourers HOWSICOS / CISF/Staff and Teachers of Schools of the above category, if the medical book is not issued by the authorities.</p> <p>D. Students ID Card issued by the College/ Institution.</p> <p>E. NLCIL PAPs are requested to submit a letter issued by LA Department of NLCIL for having surrendered land/ House to NLCIL.</p>	<p>A. An Employee reference is to be given at the time of reporting training</p> <p>B Students ID Card issued by the College/ Institution.</p>

TERMS & CONDITIONS:

1. First preference will be given to students, the WARDS of the above categories under A
2. Second Preference will be given to Peripheral/Private students under Non-ward category. The order of preference will be of first come first serve basis.
3. The students should produce their original College ID Card For verification of identity at the time of joining.
4. **Each eligible student shall submit a Individual college requisition letter(Form-I) requisiting for IPT between 20.03.2017 at 10.00 AM and 03.04.2017 at 05.00 PM** at Learning and Development Centre, Block-20, NLC India Ltd, Neyveli - 607 803 through Tapal/Courier/Hand delivery. NLC India will not responsible for any delay in receipt of application through Tapal/Courier/ Hand delivery or any other reason . The application received beyond the dates will not be entertained.
5. **After submission of the application, the list of selected candidates for IPT will be published in the NLC website. (www.nlcindia.com) tentatively on or before 10.04.2017. (Then only, the non-ward students should have to remit the fees.**
6. Inplant training will be provided every year in batches between April-2017 and July -2017. A batch consist of Maximum number of 120 students. The batch allotment will be on first come first basis, Change of batches will not be entertained.
7. All the students in the batch should report together at the time of joining / relieving.
8. The Inplant trainees will be issued a certificate on successful completion of the training.
9. **Inplant training will not be provided for Mining/Geological study students**
10. NLC India Ltd., will not provide any kind of Employment in future, based on the above training
11. **In case of any dispute the decision of the DGM/L&D is final and binding.**

DY.GENERAL MANAGER/L&D

FROM - "I"
(In College Letter Head)

Ref.No. _____

Date: _____

To
The Dy. General Manager/L&D,
Learning and Development Centre,
NLC Ltd., Block-20 . Neyveli-607 803.

Sir,
Sub: Requesting Permission for our Student to undergo Inplant Training in your
Organisation – Reg.

-:oOo:-

The following Student of our College/Institution is studying IV/VI semester (II/III year) full time Diploma in _____, BE./B.Tech. in _____ Engineering / Technology and studying in our College from _____ to _____.

As a part of curriculam, he/she has to undergo Inplant Training in any Industry.. **We also assure that he /she will abide by the rules and regulations of NLC India Limited, Neyveli.**

Sl. No	Name of the Student	Course of Study With Branch of Engg/Tech	Year & Semester completed	College Name
1				

Hence, it is requested to permit our above student to undergo Inplant Training in NLC India Limited, Neyveli for a period of SIX DAYS between April 2017 and July 2017.

Thanking you,

Yours,

Place :

Date :

DEAN / PRINCIPAL / HOD / PLACEMENT OFFICER.