



# NEYVELI LIGNITE CORPORATION LIMITED

NAVRATNA - Government of India Enterprise  
Regd. Office: 'Neyveli House', No. 135, Periyar EVR High Road, Chennai 600 010.  
CORPORATE OFFICE: BLOCK -1, NEYVELI-607 801, TAMIL NADU

Advt.No. 09 /2015

Neyveli Lignite Corporation Limited (NLC), a premier 'NAVRATNA' Public Sector Enterprise with a present Annual Turnover of INR.6087 Crores (approx.) is spreading its wings in the frontiers of Mining and Power generation. The Corporate plan of the company has many ambitious expansion schemes for massive capacity augmentation in the years to come. The company is looking for experienced & result oriented Medical Professionals for positioning in the following posts to take care of the administration of its 369 beds General Hospital located at Neyveli Township: -

**A. NAME OF THE POST, GRADE, SCALE OF PAY, NUMBER OF POSTS, CTC, AGE LIMIT, LENGTH OF EXPERIENCE,**

Sl. No.	Post	Grade	Scale of pay	No. of Posts	CTC per annum (in Rs. Approx.) *	Upper Age Limit (As on 01/12/2015)	Required Length of Post qualification experience # (As on 01/12/2015)
1	General Superintendent (Medical)	E-8	Rs.51300-3%-73000	1 (Unreserved)	25.18 Lakhs	54	21
2	Dy. General Superintendent (Medical)	E-7	Rs.43200-3%-66000	1 (Unreserved)	20.67 Lakhs	52	18
*	In Addition to the CTC mentioned above, Company provides, free Medical treatment for self and dependents; House Building Advance; Group Insurance; etc., as per rules. Eligible type of residential accommodation (unfurnished) will be provided at nominal rent in Company Townships, subject to availability.						
#	Length of experience indicated includes two year's experience in the immediate lower pay scale for PSE / Govt. Employees.						

**B. QUALIFICATION**

Pass in MBBS (Should have registered with Medical Council of India / State Medical Council). Additional qualification of PG Degree / Diploma in Hospital Administration or equivalent from a recognized University / Institution will be an added advantage.

**C. AREA OF EXPERIENCE**

Minimum required years of post qualification experience with at least 2 years experience at senior managerial level. Experience of working as Hospital Administrator / working in Hospital Administration in a reputed multi-specialty hospital will be an added advantage.

**Preferable requirements**

- Working experience as a Head (or) Deputy Head of any hospital in a Public Sector Undertaking or Private Hospital of medium / large size (at least not less than 50 beds). The applicant should furnish details of hospital(s) where he/she is working / worked as Head / Deputy Head, with nature of works carried out, in the letter head of the concerned hospital(s).
- Ex-Servicemen may also apply subject to fulfilling the notified eligibility norms.

**D. LEVEL OF INDUCTION**

Depending upon qualification, area / length of experience [including 2 years' experience in immediate lower scale for PSE /Govt. Employees] as well as Upper age limit and performance in the Interview, as the case may be, the selected candidates will be considered for suitable placement. Higher start may be considered in case of deserving candidates in the same scale.

**E. PLACE OF POSTING:**

Incumbent joining the above posts are required to work in any Unit / Area / Place situated in India / abroad under the control of Neyveli Lignite Corporation Limited or in any Joint Venture / Associate / Subsidiary company of Neyveli Lignite Corporation Limited.

**F. RESERVATION & RELAXATIONS**

- Reservation and relaxations for SC/ST/OBC (non-creamy layer) / PWD (degree of disability 40% & above) & Ex-serviceman candidates will be as per Government of India guidelines.
- No Application fee will be charged from SC/ST candidates, PWD, Ex-Servicemen and Internal Candidates.
- The Upper age limit is relaxable by 5 years for SC/ST and 3 years for OBC (Non-Creamy Layer) candidates applying for the posts reserved for respective categories, if any. The same is relaxable by 10 Years for Persons with Disabilities (in addition to the relaxation applicable if any for SC/ST/OBC categories) and for Ex-Servicemen as per Govt. of India rules. However, in all the cases of relaxation, maximum age limit is 58 years as on 01/12/2015.
- No relaxation (except payment of application fee) shall be extended to the candidates belonging to OBC / SC / ST for considering against Unreserved (UR) vacancies. In other words, OBC / SC / ST candidates applying against UR vacancies should meet all the eligibility norms applicable to General (UR) candidates.
- The OBC Candidates who belongs to "Creamy Layer" are not entitled for concession admissible to OBC category and such candidates have to indicate their category as General / UR. The OBC (Non-Creamy Layer) candidates are required to submit OBC certificate issued a Competent Authority in the format prescribed by Government of India. Further, OBC (Non-Creamy Layer) candidates will have to give a self-undertaking along with application and at the time of attending Interview, indicating that they continue to be in non-creamy layer status.
- Persons with Disabilities are required to furnish Disability Certificate, issued by the competent authority / Medical Board of Government Hospital, in proof of their disability.
- Category (SC/ST/OBC/PWD/Ex-servicemen) once filled in the online application form will not be changed and no benefit of other category will be admissible later on. The reserved category candidates are required to submit requisite certificate in the format prescribed by Government of India and issued by the Competent Authority.

#### G. METHOD OF SELECTION:

Selection will be based on Personal Interview for both the notified posts.

#### H. GENERAL CONDITIONS:

1. Only Indian Nationals should apply.
2. All qualifications should be acquired from Indian Universities /Institutes, duly recognized by UGC / AICTE / Medical Council of India / State Medical Council or any other authority / forum, as the case may be.
3. Candidates from PSE/Govt./Quasi Govt. should forward their Registration-Cum-Application Form (to be printed after filling ONLINE application) through Proper Channel or should produce No Objection Certificate at the time of Interview.
4. Mere submission of applications by the candidates shall not give them any right to be called for Interview / Selection and NLC reserves the right not to fill up any or all the posts notified at its discretion and vacancies may also be increased / decreased purely depending upon organizational requirements.
5. Candidates called for attending the Selection/Personal Interview are eligible for reimbursement of Travelling expenses, (i.e.) To & Fro Air Fare in Economy Class (For E-7 & E-8 Grades) and 2 Tier A/C Sleeper Train Fare / Bus Fare (For others), for their travel from the communication address to the Selection / Interview venue by the shortest route, subject to production of proof for travel and NOC (in case candidates working in PSE / Govt. / Quasi Govt. Organizations).
6. The appointment of selected candidates will be subject to being found Medically Fit, as per the prescribed health standards of the Corporation and they will be required to undergo medical examination by the Industrial Medical Officer of the Corporation, prior to being appointed after due selection.
7. The candidates will be called for selection based on Self certified information along with copies of testimonials furnished by them. They should produce the original documents, in support of their meeting eligibility conditions, at the time of Interview failing which such candidates will not be permitted to appear for the interview and Travelling Allowance will not be reimbursed to them.
8. If the SC/ST/OBC/Disability certificate is / are in a language other than English/ Hindi, the candidates should submit a self-certified translated version of the same either in English or Hindi.
9. No manual / paper applications will be entertained directly unless registered and applied ONLINE.
10. Candidature of a registered candidate is liable to be rejected at any stage of recruitment process, even after selection, if any information provided by the candidate is / are found to be false or not in conformity with eligibility criteria notified in the advertisement and the employment of such Candidates is liable to be terminated, even after their selection and joining.
11. Candidates already deserted / resigned their appointment from Neyveli Lignite Corporation Limited will not be considered,
12. In case any Ambiguity / Dispute arising on account of interpretation in Hindi Version, the English version will prevail.

#### H. HOW TO APPLY?

Eligible applicants should Register and Apply ONLINE only through NLC's website **www.nlcindia.com**. No other means / mode of application will be accepted.

1. Before registering / applying online, the candidates should possess valid e-mail ID, which should remain valid at least for one year.
2. Candidates can access the online application portal at **www.nlcindia.com**. The Online application portal will be active from **10:00 hours on 23/12/2015 to 17:00 hours on 12/01/2016**.
3. Candidates are required to pay a **non-refundable amount of Rs.300/- as Application Fee** through ONLINE, using State Bank Collect facility available at **www.onlinesbi.com**. Detailed process regarding payment of Application Fee is available in our website.
4. Candidates applying for more than one post should submit separate applications online, pay application fee separately for each post and send Registration-Cum-Application Form, along with copies of requisite documents / certificates, for each post in separate covers.
5. After submitting the application through ONLINE, a Registration-Cum-Application Form will be generated. Candidates are required to
  - a) Print two copies of Registration-Cum-Application Form,
  - b) Retain one copy with them for reference and
  - c) Send the other copy of the Registration-Cum-Application Form along with the enclosures, in a cover with **superscription** of "APPLICATION FOR RECRUITMENT TO THE POST OF ..... (.....GRADE) IN NLC", by Post / Courier

To  
THE GENERAL MANAGER (HR),  
RECRUITMENT CELL,  
HUMAN RESOURCE DEPARTMENT,  
CORPORATE OFFICE, NEYVELI LIGNITE CORPORATION LIMITED,  
BLOCK-1, NEYVELI – 607801, TAMILNADU

so as to reach on or before **19-01-2016**

6. Candidature of the registered applicants, who fail to send the hard copy of Registration-Cum-Application Form (or) send the same without copies of necessary documents / certificates, including Community Certificate, to clearly establish his / her eligibility (or) received in the Recruitment Cell belatedly after the last date for receipt of the same will not be considered and the application fee paid if any by such candidates will not be refunded.
7. **Candidates can contact the Helpline No. 04142 255135 between 10:00 Hours and 17:00 Hours on all working days. Candidates are hereby advised not to contact telephone numbers of any other officials / divisions and avoid disturbing others.**

## **I. ATTACHMENTS.**

**Photostat copies of the following Documents / Certificates in prescribed / valid formats are to be enclosed**

1. Proof for Date of Birth (Birth Certificate (or) SSLC / Matriculation Mark List)
2. Proof for Professional Qualification (Provisional / Degree Certificates and Consolidated / Semester-wise mark Statements, in support of Qualification)
3. Registration Certificate with Medical Council of India or State Medical Council.
4. Experience Certificates, from the present / previous employer(s) in proof of having notified experience requirement, including minimum two years' experience in the immediate lower scale (wherever applicable)
5. Community Certificate (in case of candidates belonging to SC/ST/OBC categories)
6. Disability Certificate for PWDs / Discharge Certificate for Ex-Servicemen, if applicable.
7. Latest Pay Slip Copy, if applicable.
8. Self-certified translated copy of the SC/ST/OBC/Disability certificate either in English or Hindi.

However, the above list is not exhaustive and the candidates may require producing other relevant documents on case to case basis to clearly establish their eligibility. Non production of sufficient documents to establish the eligibility would lead to rejection of candidature.

### **Note:**

1. **Please do not send any original certificates along with the Registration-Cum-Application Form. Original Certificates are to be produced at the time of Interview only.**
2. All correspondence with candidates shall be done through the registered e-mail only. All information regarding Selection Schedule, Interview Call Letters, etc. shall be provided through e-mail, apart from uploading the same on NLC website. Responsibility of receiving, downloading and printing of call letters / any other information shall be of the candidate. NLC will not be responsible for any loss of email sent, due to invalid / wrong email ID provided by the candidate or delivery of e-mail to spam / bulk mail folder or for delay / non receipt of information if the candidate fails to access his/her mail / website in time.

### **IMPORTANT DATES:**

- |  |                                    |
|--|------------------------------------|
| <b>1. ONLINE Registration Starting Time &amp; Date</b>               | <b>: 10 00 hours on 23-12-2015</b> |
| <b>2. ONLINE Registration Closing Time &amp; Date</b>                | <b>: 17 00 hours on 12-01-2016</b> |
| <b>3. Last Date for Receipt of Registration-Cum-Application Form</b> | <b>: 17 00 hours on 19-01-2016</b> |