



NEYVELI LIGNITE CORPORATION LIMITED

(*'Mini Ratna'* – A Govt. of India Undertaking)

P.O. NEYVELI – 607 801, CUDDALORE DISTRICT, TAMIL NADU

Right to Information Act, 2005

Appointment of Central Public Information Officer / Central Assistant Public Information Officers / Appellate Officer

Central Public Information Officer:

Shri S. Sridhar, Chief Manager / P.R.
P.R.O. Building, Block-2, Neyveli – 607 801
Telephone: 04142-252257 (Off.);
04142-252379 (Res.)
Email: cpio@nlcindia.com

Central Assistant Public Information Officers:

Shri Benjamin Rayappan, Deputy General Manager (P&A)
Field Office, Block-26, Neyveli-607 803
Telephone: 04142-228528 (Off);
04142-252853 (Res.)
Email: benjaminroyappan@nlcindia.com

Shri George Jacob, Deputy General Manager/IE
Corporate Office, Block-1, Neyveli-607 801
Telephone: 04142-252298 (Off);
04142-253434 (Res.)
Email: dgm.ie.co@nlcindia.com

Shri N. Muthu, Deputy General Manager (P&A)
Thermal Power Station-II, Neyveli – 607 807

Telephone: 04142-252611 (Off);
04142-253069 (Res.)

Email: nmuthu@nlcindia.com

Shri R. Seetharaman, Deputy General Manager/Finance
Corporate Office, Block-1, Neyveli-607 801

Telephone: 04142-251961 (Off);
04142-229433 (Res.)

Email: rsraman@nlcindia.com

Shri R. Mohan, Chief Manager/P&A
Corporate Office, Block-1, Neyveli-1

Telephone: 04142-252213 (Off);
04142-254837 (Res.)

Email: rajumohan@nlcindia.com

Shri S. Sundaresan, Additional Chief Manager/P&A
Vigilance Branch, Block-8, Neyveli-1.

Telephone: 04142-252289 (Off);
04142-255221 (Res.)

Email: sundaresan_@hotmail.com

Appellate Officer:

Shri G. Mathialagan, Chief General Manager/P&A
Training & Development, Block-20, Neyveli-3.

Telephone: 04142-228452 (Off);
04142-253154 (Res.)

Email: mathi@nlcindia.com

RIGHT TO INFORMATION ACT, 2005

WHAT IS RIGHT TO INFORMATION ACT?

The Government of India has enacted 'Right to Information Act 2005' to provide for setting out the practical regime of right to information for citizens to secure access to information under the control of Public Authorities in order to promote transparency and accountability in the working of any public authority.

WHAT IS RIGHT TO INFORMATION?

The right to information includes an access to the information which is held by or under the control of any public authority and includes the right to inspect the work, document, records, taking notes, extracts or certified copies of documents / records and certified samples of the materials and obtaining information which is also stored in electronic form.

THE INFORMATION WHICH IS EXEMPT FROM DISCLOSURE

The Act provides under Sections 8 and 9, certain categories of information that are exempt from disclosure to the citizens. The public may also refer to the relative sections of the Act before submitting a request for information.

WHO CAN ASK FOR INFORMATION?

Any citizen can request for information by making an application in writing or through electronic means in English / official language of the areas, in which the application is being made together with the prescribed fees.

WHO WILL GIVE INFORMATION?

Any public authority would designate Central Asst. Public Information Officer (CAPIO) at various levels, who will receive the requests for information from the public and necessary number of Central Public Information Officers (CPIO) in all administrative units / office who will arrange for providing necessary information to the public as permitted under the law.

The public authorities are also required to designate authority i.e., Senior in rank to CPIO, as Appellate Authorities, who will entertain and dispose off appeals against the decision of the CPIO as required under the Act. Any person who does not receive the decision from CPIO wither by way of information or rejection within the time frame, may within 30 days from the expiry of period prescribed for furnishing the information or 30 days from the date of receipt of the decisions, prefer an appeal to the Appellate Authority.

IS THERE ANY FEE TO GET INFORMATION?

The Citizen of India who seeks information from M/s NLC Limited, Neyveli could send his / her request by post accompanied by the Application fee by Demand Draft/ Bankers Cheque in favour of M/s Neyveli Lignite Corporation Limited, Neyveli payable at Neyveli.

The fee can also be paid in cash at Accounts Centre / Township Administration, Block-10, Neyveli-607 801 and the receipt of the payment should be enclosed along with the application. The CPIO will take up the application for consideration, as required under the Act, only after the application fee has been received.

The Fee Structure is furnished below:

Sl. No.	Description	Fees (Rs.)
1	Application Fee	10.00
2	For providing information for each page in A4 / B5 Sheet	2.00
3	For providing information for each page in A3 / B4 Sheet	5.00
4	For providing information in 3½" Floppy (1.44 MB)	50.00
5	For providing information in CD	50.00
6	Inspection of records (No Fee for first hour) For every 15 minutes or fraction thereof.	5.00
7	For Printed Books – Actual cost of the Printed publication or photocopy for extracts from the publication for each page	2.00